

Please attach this checklist with the Claim file.

Arrange the documents in the same order as in the checklist & keep checking against the designated box when you do so. This way you can ensure that you have not missed any documents.

Employee Name: _____ EMSL Card No: _____
 Employee No: _____ Name of the Insurance: _____
 Contact No: _____ Mobile No: _____ E-Mail ID: _____

Checklist for documents: Please Put a  mark against the box

- Original Claim Form duly signed by you
- Original Main Hospital bill with bill number & break up
- Original Discharge summary
- Original Hospital Payment Receipt with receipt number
- Hospital registration number
- Original Pharmacy and Investigation bills
- Original Doctor Prescriptions
- Investigation reports in original/attested from hospital
- Police FIR/ Medico Legal Certificate (MLC)
- X ray/ Ultrasound Films
- Copy of cancelled cheque

Important Points to remember

Please retain duplicate copies of all the documents submitted to us for future reference.

For any assistance with any of the above formats, please contact us at customercare@emeditek.com or call at **0124-4466666**.

Please retain a POD copy of the courier for tracking your consignment in case of any delay etc.

The above list of documents is indicative. In case of any other document requirement as specified by the insurance company our Document recovery Team will contact you on receipt of your claim documents by us. For Implants used in Cataract, Heart Valve surgeries, CABG, Abdominal Surgeries, Knee replacement surgeries, please submit the bill from the vendor for the prosthetic device used along with sticker.